

**DRAFT**

**HOLCOMBE BURNELL PARISH COUNCIL**

**MINUTES** of the Meeting of Holcombe Burnell Parish Council held at Longdown Village Hall on **Monday 11<sup>th</sup> April 2022** at 7.30pm.

**PRESENT** Cllr Charles Eden (Chairman)  
Cllr Louise Brind (Vice-Chair)  
Cllr Marion Bulley  
Cllr Judith Betney

**ABSENT** Cllr Kate Morley  
Cllr Sir Henry Studholme  
Cllr Sharon Wood  
Cllr Chloe Bickley

**IN ATTENDANCE:** Jim Roberts (Clerk and RFO)

**1 Open Forum incl. AOB**

No public present.

**2 Apologies for Absence**

Apologies were received from Cllrs Shipley, Morley & Studholme who are away, Cllr Bickley who is isolating and Cllr Wood who has urgent family commitments. The Council unanimously **RESOLVED** to accept the reasons given.

**3 Declarations of Interests & Registers of Interests**

None.

**4 Minutes**

Council **RESOLVED** to approve the minutes of the meeting held on Monday 14<sup>th</sup> March 2022 as true & correct record. The Chairman duly signed them.

**5 Matters Arising**

**5.1** Website emails – Council **RESOLVED** to amend website to use clerk’s email as the sole point of contact for all Councillors instead of personal email addresses.

**5.2** Village Hall refurbishment - The public open meeting had been a success with a very good presentation of the planned changes. It was a well-attended event with a wide range of age-groups present.

**5.3** Manhole cover near the bus stop – Council will continue to press Cllr Connett to help with this long-standing issue.

**6 Reports of County and District Councillors.**

No reports this month.

**7 Village Concerns**

**7.1 Children’s Sign Competition**

The Council unanimously **RESOLVED** to have 2 more signs printed at A2 size (rather than A3).

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## 7.2 Queen's Green Canopy and the Platinum Jubilee

The ceremonial planting on the 27<sup>th</sup> March was a great success and Cllr Morley was congratulated in her absence, the Council is grateful to her for her hard work. Cllr Studholme was also thanked for arranging for the attendance of the High Sherriff of Devon and the refreshments on the day.

**7.3 A30/C50 Poccombe Bridge Junction** Highways have planned to reinstate the junction and possibly landscape to protect the repairs. Cllr Connett will be asked to press the Exeter Area Highways Team to spend the necessary money to create a junction that is suitable for LGVs.

**7.4 Dog Bins** – The Council **RESOLVED** to continue with the dog bin collections on a fortnightly basis in the summer and monthly basis in the winter.

## 8 Draft paragraph for Planning applications to reflect duties under NERC (2006)

Clerk & Cllr Morley will discuss for the next meeting.

## 9 CIL Payment and Community Project

Council **RESOLVED** to ask the clerk to contact the DCC Highways Officer and Cllr Connett again to expedite the wishes clearly expressed by the community in 2020.

## 10 Consultation

Planning Enforcement Review Group at TDC – Council **RESOLVED** to comment thus: Holcombe Burnell Parish Council feel that there never seem to be enough staff to inspect planning contraventions thoroughly, and inspections of ad hoc development (ie issues that arise before/without a planning application) almost never happen for the same reason. TDDC seem unwilling to take contraventions to Court due to cost. Timescales are not applied to 'temporary' permissions, which means that temporary becomes permanent.

## 11 Reports

**11.1 Clerk's Report** – The clerk reported that TDC are introducing a new Planning computer system that will make accessing applications online a lot easier.

He is currently invoicing DCC to get a P3 grant thanks to Mike Long's successful submission. Planning application 21/02131/HOU Old Vicarage (installation of a balcony) was granted permission on 1<sup>st</sup> March 2022.

**11.2 Nature Warden's Report** - Cllr Morley previously circulated her monthly report. The Council thanked Cllr Morley for the work done since they had last met.

### 11.3 Footpath Warden's Report

The P3 Co-ordinator/Footpath Warden submitted a written report:  
Items dealt with in March.

1. Quotation received from David Rudland for seasonal vegetation cutting on footpaths 6 and 7 also footpath surface improvements on footpath 7.
2. Awaiting agreed funding from DCC regarding the proposed rectification of water erosion works, on footpath No. 3. ( Refer to emails forwarded to Parish Clerk.)

Works Requiring Attention

1. Replace timber staggered barrier at Chapel Hill end of footpath no. 7
2. Water erosion on footpath no.3
3. Water and Environmental problems on Bridleway no.8 (Ongoing investigations)
4. Replace stile and fieldgate on Footpath no.1 (In hand)

Please report any Public Rights of Way matters to : Mike Long Tel 01392 811593  
Mike Long Footpath Warden - P3 Coordinator to Holcombe Burnell Parish Council  
Council thanked him for gaining the grant.

**11.4 Defibrillator Report** – Cllr Betney submitted the report online under accreditation ref. 1510.

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**11.5 Play Area Report** – The annual inspection has been received and copied to the VH Committee as they will take over responsibility. Council **RESOLVED** to

1. Clear out the litter bin before handing over the Play Area
2. Put up ‘No Dogs’ signs (Cllr Brind)
3. Clearly display ownership signs (or advise the Village Hall Cttee accordingly)
4. Repair the fence (Cllr Brind will contact contractor)
5. Investigate/supply a spring on the gate
6. Check the guarantee of the spongy surface as there is a lot of grass growing through it.
7. Relocate the bench that is too close to the fence.

**11.6 Occasional Newsletter Report** – None this month.

## 12 Planning

**12.1 22/00614/HOU** Steepacres, Bakers Hill - Rebuild garage with first-floor gymnasium. Council **RESOLVED** to make no comment.

**12.2 Sylvan** Cllr Morley has been in touch with the owners but no plans for the site were forthcoming. Council is concerned that the fence will become permanent. Council **RESOLVED** to ask Cllr Swain for help to avoid the temporary fence becoming permanent. As no equipment is now stored there nor has building work begun could the post & rail and hedge landscape plan now be enforced.

## 13 Finance

<b>13.1</b> Council noted the current balances -	Treasurer’s Account	£ 11,332.99
	Business Bank Account	£ 3,425.55
	<b>Total</b>	<b>£ 14,758.54</b>

Council unanimously **RESOLVED** to make the following payments

<b>13.2</b> DALC Annual subscription (invoice 3785)	£ 142.41
<b>13.3</b> D Rudland for materials for Children’s Signs (labour given free of charge)	£ 25.00
<b>13.4</b> Playsafety Limited for annual RoSPA inspection (inv 61272)	£ 88.20
<b>13.5</b> J P Roberts (clerk) for pay (March) & reimbursements (Land Registry £6)	£ 190.94
<b>13.6</b> DCC Pension Fund (clerk’s pension – March)	£ 60.95
<b>13.7</b> HMRC for clerk’s PAYE Income Tax (March)	£ 46.60

## 14 Meetings

**14.1 Date of Next Meeting** – Monday 9<sup>th</sup> May 2022 at 7:30pm.

**14.2 Confirmation of Annual Parish Meeting and Annual General Meeting**

## 15 Urgent Item

Council will consider how to arrange ad hoc clearing of ditches and run-offs plus vegetation removal where necessary not currently contracted.

There being no other business the Chairman closed the meeting at 8:57pm thanking everyone for their hard work.

Signed .....

Cllr C Eden, Chairman

Date .....